



## CITY OF PACIFIC GROVE

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### MEETING MINUTES

#### LIBRARY BOARD

DATE & TIME: Tuesday, April 9, 2019, 7:00 p.m.  
LOCATION: City Council Chambers, City Hall, 300 Forest Ave., Pacific Grove, CA 93950

#### MEETING AGENDA

1. **Call to Order – 7:02 p/m.**
2. **Roll Call** – Present: Faye Mueller-Delia, Patricia Davis, Heather Lazare, Carolyn Griffin, City Council Liaison Cynthia Garfield, Library Director Scott Bauer.  
Absent – MaryBeth Rineheart
3. **Approval of the Agenda** – M/S Board members Lazare/Davis. Agenda approved unanimously.
4. **Approval of the Minutes of the March 19, 2019 Meeting – Board Chair** Mueller-Delia noted that the minutes left her name off the list of those in attendance at the meeting. M/S Board members Lazare/Davis to approve the minutes as corrected. Approved unanimously.
5. **Public Comment - None**  
*Comments from the audience will not receive Board action at this meeting. Comments may concern matters either on or not on the agenda, but must deal with matters subject to the jurisdiction of the Library Board. Comments are limited to three minutes unless the Board decides otherwise.*
  - a. Written communications. - None
  - b. Oral communications. - None*Receive oral input from members of the public on any item within the board's purview but not on that meeting's agenda. Comments are generally limited to three minutes and will not receive board action. Note: comments from members of the public*

*relative to an item on that meeting's agenda are normally taken during the board's consideration of that item. However, the chair may accept public comment at the beginning of the meeting on items on the agenda, in the case of schedule conflicts, site visits, or other appropriate reasons.*

**6. Board Announcements – None.**

**7. Reports**

A. Chair's Report – None.

B. Friends of the Library Board Liaison Report – Board Vice-Chair Davis reported that the Friends reviewed the Friends finances and the fiscal responsibilities of board members, discussed social media guidelines for the Friends. Davis left the meeting early to attend the Planning Commission meeting that evening.

C. City Council Liaison Report – Councilmember Garfield discussed the City Council Budget Workshop and the City's upcoming budget challenges. She urged members of the Board to attend the Council's FY 19/20 budget meetings on May 1 (the Capital Improvement Projects budget) and May 15, the City's General Fund budget, including the Library's.

D. Library Director Report – Director Bauer reported that the Friends April Book Sale had raised \$1,100... Director Bauer thanked Mayor Peake for his proclamation noting that this is National Library Week and celebrating libraries in Pacific Grove.... The Osio Theatre is showing *The Public* and donating a portion of the proceeds from two weekend 7:00 pm showings to the Monterey and Pacific Grove Public Libraries.... The Friends of the Library will help the Library celebrate its 111<sup>th</sup> Birthday on Sat. May 4<sup>th</sup>.

**8. Ongoing Business**

A. Update on Temporary Library Location Search

Director Bauer provided an update on the Library's negotiations with the developer of The Holman. Lease language has been agreed to but a date for moving has not been set yet. Lease will go to Council for approval and for signing after the date is set.

B. Library Renewal Project Report

Director Bauer provided a report on the status of the Renewal Project. Construction drawings are being reviewed by the City's Building Official and once he finishes and approves the drawings permits will be pulled and the bid package readied for putting the project out to Bid.... The permit for the clerestory windows was denied by the Historic Resources Committee on a 3-3 vote (one recusal) and the appeal to the Planning Commission was denied. City Council has "Called Up" the item and will consider it at their April 17<sup>th</sup> meeting.

**9. New Business**

A. Fiscal Year 2019-2020 Library Budget

Director Bauer reviewed the budget the Library submitted for FY 19/20 for consideration by City Council.

**10. Adjournment** – M/S Board members Lazare/Griffin. Approved unanimously. Meeting adjourned at 8:03 p.m. to next meeting of May 14, 2019.

*This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities.*