



CITY OF PACIFIC GROVE
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Regular Meeting Minutes

LIBRARY BOARD

DATE & TIME: Tuesday, January 15, 2019, 7:00 p.m.
LOCATION: City Council Chambers, City Hall, 300 Forest Ave, Pacific Grove, CA 93950

1. **Call to Order** 7:02 p.m.
2. **Roll Call Present:** Nancy Enterline, Mary Ann Whitten, Patricia Davis, Carol Greenstreet, Heather Lazare. Library Director Scott Bauer. City Council Liaison Cynthia Garfield.
3. **Acceptance of Meeting Minutes:**
December 10, 2018: Approved.
4. **Public Comments:**
Comments from the audience will not receive Board action at this meeting. Comments may only concern matters on the agenda. Comments are limited to three minutes unless the Board decides otherwise.
5. **Board Announcements:**
 - No new announcements.
6. **Reports**
 - A. Chair's Report:
 - Nancy Enterline, Carol Greenstreet and MaryAnn Whitten have completed their terms. The January meeting is there last. Three new members will be joining in February to replace them.
 - B. City Council Liaison:
 - Cynthia Garfield offered to meet periodically with the new Library Board Chair when the Slate of Officers is voted upon. Heidi Quinn will be a resource for the new Board on how to run a meeting. A Council Handbook is being developed to assist members of Boards and Commissions.
 - B. Library Director:
 - A new On-call Librarian has joined – welcome Mary Weyant. Genevieve Ford is now Regular Part-time. Additional new staff is expected.
 - The Art Gallery has a new show featuring women artists.

- The Library will be closed on Jan 21 and February 18 for move planning.
- Diana Godwin was recognized by the City Council in December for her 5th anniversary with the Library
- On Feb. 24, there will be a goal-setting meeting at the City Council meeting. One item to be addressed is the Library Renewal Project.

7. Unfinished Business

A. Temporary Library Location

- A City Council report was prepared by Scott Bauer and was updated at the last minute due to a very late-breaking development: the 1st floor of the Holman Building has leasable space. It is ADA, newly renovated, close to the Library, and the owner has indicated a willingness to lease to the Library for at least a 1-year timeframe. Scott drafted a letter to the owner to discuss, and Ben Harvey will review. The amount of space available for the Library at the Holman Building still needs to be addressed, since it is not clear if all Library Services will be able to be offered from there. Availability of parking, ADA/Handicapped Parking access, etc. need to be evaluated.
- Action Plan: wait for Scott Bauer's recommendation based on information he is gathering on the Holman Building as a possibility for the temporary space.

B. Library Renewal Project Report

- Scott will meet with Ben Harvey this week to agree on the process for spending the money received for the Renewal Project. The prior agreement defined how to spend the Stewardship Fund, but not this new money.
- Scott and Daniel Gho have sent some questions to the architect, Karin Payson, on the 50% Construction Drawings. The timeline is continuing as expected.

10. Adjournment: 7:40 PM

This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities.