



CITY OF PACIFIC GROVE

300 Forest Avenue
Pacific Grove, California 93950
Telephone (831) 648-3100 • Fax (831) 375-9863

REGULAR MEETING AGENDA

LIBRARY BOARD

DATE & TIME: Tuesday, March 19, 2019, 7:00 p.m.
LOCATION: City Council Chambers, City Hall, 300 Forest Ave., Pacific Grove, CA 93950

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Welcome New Members
4. Election of Board Officers

A. Election of Library Board Chair

Recommended Action: Elect Chair of the Library Board for Feb. 2019 – Jan. 2020 Term

"Any member of the board may nominate himself/herself or any other member of the board; no second is required. Once nominations are complete, the Chair will:

- *Close nominations,*
- *Announce the slate of nominees, and*
- *Ask for a vote on the nominees in the order of nomination.*
- *Each voting member of the board shall have one vote.*
- *The nominee receiving votes from a majority of the members in attendance shall be declared the winner:*
 - *If no member receives a majority, the process shall be repeated, except in the event of a tie between the top two vote-getters, in which case a run-off shall be held.*
- *The winner shall assume the office of Chair immediately.*

- *Using the same procedure, the new Chair shall secure the election of a Vice Chair and Secretary.”*

B. Election of Library Board Vice-Chair

Recommended Action: Elect Vice-Chair of the Library Board for Feb. 2019 – Jan. 2020 Term

C. Election of Library Board Secretary

Recommended Action: Elect Secretary of the Library Board for Feb. 2019 – Jan. 2020 Term

5. Approval of the Agenda

6. Approval of the Minutes of the January 15, 2019 Meeting

7. Public Comment

Comments from the audience will not receive Board action at this meeting. Comments may concern matters either on or not on the agenda, but must deal with matters subject to the jurisdiction of the Library Board. Comments are limited to three minutes unless the Board decides otherwise.

a. Written communications.

Receive written correspondence related to a matter within the board’s purview not but on that meeting’s agenda. Such communications have been included or listed in the agenda packet or, if received after the distribution of the packet, placed at the members’ positions. Note: correspondence from members of the public relative to an item on that meeting’s agenda are noted during the board’s consideration of that item.

b. Oral communications.

Receive oral input from members of the public on any item within the board’s purview but not on that meeting’s agenda. Comments are generally limited to three minutes and will not receive board action. Note: comments from members of the public relative to an item on that meeting’s agenda are normally taken during the board’s consideration of that item. However, the chair may accept public comment at the beginning of the meeting on items on the agenda, in the case of schedule conflicts, site visits, or other appropriate reasons.

8. Orientation to the Library Board / Responsibilities, Rights, and Ethical Standards

A. Reference: Michael Laredo, Assistant City Attorney

Recommended Action: Receive Presentation

9. Board Announcements

10. Reports

A. Chair’s Report

B. City Council Liaison Report

C. Library Director Report

11. Ongoing Business

A. Update on Temporary Library Location Search

Reference: Scott Bauer, Library Director

Recommended Action: Approve Staff Recommendation

Attachment: None

B. Library Renewal Project Report

Reference: Scott Bauer, Library Director

Recommended Action: Receive report

Attachment: Renewal Project Report

Renewal Project – Project Manual 90% Part 1-4

Pacific Grove Public Library_ 90% Drawing Set

Pacific Grove Public Library Modernization 90% CD Estimate

C. Library Poetry Program

Reference: Scott Bauer, Library Director

Recommended Action: Receive report

Attachment: Poetry Program Presentation

12. New Business

A. Library Board Meeting Dates

Reference: Heather Lazare

Recommended Action: Discuss Possible Change in Library Board Meeting Dates

Attachment: None

13. Adjournment

This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities.