



CITY OF PACIFIC GROVE

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Pacific Grove, California 93950
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Regular Meeting Minutes

LIBRARY BOARD

DATE & TIME: Tuesday, May 14, 2019, 7:00 p.m.

LOCATION: City Council Chambers, City Hall, 300 Forest Ave., Pacific Grove, CA 93950

MEETING AGENDA

1. **Call to Order – 7:02 p.m.**
2. **Roll Call** – Present: Patricia Davis, Heather Lazare, Carolyn Griffin, Marybeth Rinehart, Library Director Scott Bauer. Absent: President Faye Mueller-Delia and Council Liaison Cynthia Garfield
3. **Approval of the Agenda** – Motion made by Board member Lazare and Rinehart seconded. Agenda approved unanimously.
4. **Approval of the Minutes of the April 9, 2019 Meeting** – Motion made by Board member Lazare and Griffin seconded. Approved unanimously.
5. **Public Comment - None**
Comments from the audience will not receive Board action at this meeting. Comments may concern matters either on or not on the agenda, but must deal with matters subject to the jurisdiction of the Library Board. Comments are limited to three minutes unless the Board decides otherwise.
 - a. Written communications. - None
 - b. Oral communications. - None*Receive oral input from members of the public on any item within the board's purview but not on that meeting's agenda. Comments are generally limited to three minutes and will not receive board action. Note: comments from members of the public relative to an item on that meeting's agenda are normally taken during the board's consideration of that item. However, the chair may accept public comment at the*

beginning of the meeting on items on the agenda, in the case of schedule conflicts, site visits, or other appropriate reasons.

6. Board Announcements – None.

7. Reports

A. Chair’s Report – None.

B. Friends of the Library Board Liaison Report – None.

C. City Council Liaison Report – None.

D. Library Director Report – Director Bauer reported that through a new volunteer position, the Friends are broadening outreach and communication through social media to better coordinate with Library staff to advocate and educate re: Library activities; bringing communication into the 21st century. The last book sale raised \$1600.00. A happy celebration of the Library’s birthday brought out a large crowd. A successful author event in early May by Jill Kleiss, daughter of WWII veteran and pilot, Dusty Kleiss.

8. Ongoing Business

A. Update on Temporary Library Location Search

Director Bauer reported that the final drawings of the Holman building were turned in. The foreman will get informal bids, as will the City. Waiting for the Holman Building to get occupancy permits, hopefully by mid-June. Developer Dave Gash should be done with needed tasks and all permits obtained by then. The lease will cost \$135,000/year. The lease is to run a year, but can be shortened or lengthened as needed. \$40,000 of tenant improvements to be paid by Developer Gash. The Library’s share of the cost of tenant improvements is unknown at this time. Architect is working on plans. Some services could be shared with City (ie, painting). Existing library furniture and shelving to be refurbished and moved over.

B. Library Renewal Project Report

Director Bauer provided a report on the status of the Renewal Project. City Council met April 17th and agreed to plans including clerestory windows. Permit granted. Waiting for “stamped” – official plans to get permits and bids. Hopefully, getting bids out by end of May. Plans are coming to fruition. New construction could begin this summer. Timeline of moving library depends on when construction will start, hopefully over the summer. Books could be moved in a matter of days. Move dependent on when Holman Building becomes available.

9. New Business - None

10. Adjournment –adjourned at 7:28 pm

This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities.